Graduate Admissions Checklist, Valencia Campus

Updated September 2018

Admissions Process

Your application to Berklee graduate programs will not be evaluated until you submit the online application.

Submit the Online Application

Complete all required sections in the application, and upload your statement of purpose, resume, and program-specific portfolio to the application. Once this is done, you will be able to pay the $150 non-refundable application fee and submit your application for review.

Your Supporting Materials

You will be prompted to upload your statement of purpose, resume, and complete program-specific portfolio within the application. These are the documents we will need for the initial review of your application. If accepted to the master’s program, we will also need your unofficial transcripts, English exam scores, and copy of diploma sent to the Office of Admissions on the Valencia campus by email at admissionsvalencia@berklee.edu. Official transcripts and course-by-course evaluations will be sent by mail.

Required Supporting Materials

☐ Statement of purpose
This is your chance to tell us all about you, your musical journey, and why you would like to pursue a master’s degree program at Berklee College of Music (must be in English between 400-500 words).

☐ Résumé/curriculum vitae
Include your personal details, educational, and work experience in English.

☐ One letter of recommendation
Your recommendation should come from someone you have worked or collaborated with who can convey your musical strengths and skills. The letter must be written in or translated to English. You will request someone to write a letter of recommendation for you directly within the application. Your recommender will receive an email with instructions on how to submit your recommendation letter.

☐ Program-Specific Supporting Materials
In addition to the previously mentioned supporting materials, each applicant must submit program specific materials. See each program for a description of the specific materials required.

Master of Music in Music Production, Technology, and Innovation - Valencia Campus

1. Describe one to three projects you would like to execute as your culminating experience (thesis) project. These projects are an opportunity to explore something that doesn’t exist or hasn’t been done before. They could be original music incorporating video or innovative technology, a hyper-instrument or controller you would like to invent, a personal live-performance system, the development of your artistic voice, an App or virtual musical environment you would like to design, or something not described here. Each description should be one paragraph long, as specific as possible, and include how each project will foster your academic, artistic, musical, and professional growth.

*Portfolio requirement for MPTI continued on next page*
2. Additionally, a portfolio with one to three recorded examples of recent work should be submitted in the highest quality audio possible, along with a detailed explanation of your specific role in the work. If written scores or other documentation are available, please submit these as well.

3. Optional: In addition to the above requirements, the following materials may also be submitted for consideration:
   • A link to your personal website or Facebook artist page that conveys a sense of your artistry.
   • One-page artist biography, not in first person. Note that this is different from the Statement of Purpose and Resume.

Master of Music in Scoring for Film, Television, and Video Games - Valencia Campus

Submit three video files of original compositions that you have written for picture. Also submit the corresponding scores. Each file should not exceed two minutes. If you have not had the opportunity to score a film or video project, you may extract clips from existing films and television shows via a number of available applications, import them to your music sequencing program, and create original compositions for the purposes of this application.

Master of Music in Contemporary Performance (Production Concentration) - Valencia Campus

Contemporary performance (production concentration) applicants must submit a portfolio with the following content. The portfolio should be organized in one or two document(s) with all the links and sections clearly labeled, PDF format preferred.

1. Provide links to three recent performances that demonstrate and showcase the diversity of your playing, motivation to experiment, and musicianship. These can include solo performances or performances with a small ensemble or band where you are clearly featured. At least one link should be a video. Write a short description of your role in each performance.

2. Describe one to three potential projects that interest you as possible ideas for your culminating experience (thesis) project. These could be a musical performance idea, a recording project, artistic research, or other initiative that you would like to pursue while at Berklee. Each description should be one paragraph long, as specific as possible, and include how each project will foster your academic, artistic, musical, and professional growth.

3. Optional: In addition to the above requirements, the following materials may also be submitted for consideration:
   • A link to your personal website or Facebook artist page that conveys a sense of your artistry.
   • One-page artist biography, not in first person. Note that this is different from the Statement of Purpose and Resume.

Master of Arts in Global Entertainment and Music Business - Valencia Campus

1. Provide a brief analysis of the current state of the music and entertainment industry and identify professional opportunities that interest you. Applicants must answer the following question, either by providing a link to a short video no more than three minutes long, or in a written document of approximately 500-750 words.

Portfolio requirement for GEMB continued on next page
2. Describe one to three potential projects that interest you as possible ideas for your culminating experience (thesis) project. These could be research projects, entrepreneurial projects, or other initiatives that you would like to pursue while at Berklee. Each description should be as specific as possible, and include how each project will foster your academic, artistic, and professional growth. Each description should be one paragraph long, as specific as possible, and include how each project will foster your academic, artistic, musical, and professional growth.

☐ English exam

Applicants for whom English is a second language must submit the results of one of the following standardized tests. If you completed your undergraduate studies at an English-speaking university this requirement may be waived (proof of studies in English may be requested). Click to see a PDF on specific English requirements.

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<thead>
<tr>
<th>Contemporary Performance Graduate Applicants</th>
<th>All Other Graduate Applicants</th>
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<tbody>
<tr>
<td>• IELTS: 6.5</td>
<td>• IELTS: 7.5</td>
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<tr>
<td>• Cambridge English: First or Business Vantage</td>
<td>• Cambridge English: Advanced or Business Higher</td>
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☐ Official transcripts

We need the official transcripts from your undergraduate bachelor’s degree. Applicants need to successfully complete their bachelor’s degree in order to start the master’s degree program. Do not submit transcripts for high school or other bachelor degrees.

Instructions on how to submit your transcripts, based on what country you completed your degree:

**Attended University in the U.S. or Canada**

Transcript instructions for applicants who attended university in the U.S. or Canada.

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<tr>
<th>Undergraduate Degree is Not Complete</th>
<th>Undergraduate Degree is Complete</th>
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<td>1. If you are in the final year of your undergraduate degree, send a copy of your unofficial transcripts to <a href="mailto:admissionsvalencia@berklee.edu">admissionsvalencia@berklee.edu</a> for review.</td>
<td>Send your official transcripts by mail to the Valencia campus for Valencia based programs.</td>
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<tr>
<td>2. Upon degree completion, you can send your official transcripts to the campus by mail along with a copy of your diploma by email.</td>
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Attended University Outside the U.S. or Canada

Transcript instructions for applicants who attended university outside the U.S. or Canada.

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<td>If you have not yet finished your degree, you may need to submit an evaluation report of your coursework completed so far. Ensure an official copy is sent by mail to the campus your program is based. You can request a course by course evaluation report from a third-party credential evaluation service, such as Educational Credential Evaluators.</td>
<td>Transcripts from institutions outside the U.S. or Canada may need to be evaluated by an approved third-party credential evaluation service, such as Educational Credential Evaluators. Request a course by course evaluation and send the evaluation report to the campus where your program is based.</td>
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☐ Undergraduate diploma

Accepted candidates must send in a copy of their bachelor’s diploma prior to enrolling into the master’s degree.